

HIMS AME Checklist - SSRI INITIAL Certification/Clearance

(Updated 05/25/2022)

Name _____

Airman MID or PI# _____

Submit this checklist and ALL supporting information for INITIAL SSRI consideration within 14 days of deferred exam to:

AIRMAN
 FAA, Civil Aerospace Medical Institute, Building 13
 Aerospace Medical Certification Division, Room 308 - AAM-300
 PO BOX 25082
 Oklahoma City, OK 73125-9867

FAA ATCS
[Regional Flight Surgeon \(RFS\) office](#)

All numbered (#) items below refer to the corresponding section of the FAA CERTIFICATION AID - SSRI INITIAL Certification/Clearance.

1. Airman/FAA ATCS statement and records

- Addresses/describes ALL items in FAA Certification Aid.....

- Is signed and dated.....
- Provides all **medical/treatment records** related to mental health history.....

Yes	No

2. HIMS AME FACE-TO-FACE, IN-OFFICE EVALUATION:

- Describes ALL items in #1-7 of "HIMS AME" checklist.....
- Verifies the airman/ FAA ATCS has been **on the same medication at the same dose** for a minimum of 6 months.....
- Is signed and dated.....
- Copies of all reports have been submitted to the FAA or are enclosed with this checklist.....
- Any other condition(s) that would require Special Issuance (SI)/Special Consideration (SC). Do not include CACI qualified condition(s).....
 - List conditions:

Yes	No

3. TREATING PHYSICIAN (non-psychiatrist) REPORT (If the treating physician is a Board Certified Psychiatrist, check N/A and skip to #4.):

- Verifies the airman/FAA ATCS has been **on the same medication at the same dose** for a minimum of 6 months.....
- Is signed and dated.....

N/A	Yes	No

4. Board Certified PSYCHIATRIST REPORT:

- Describes ALL items in #1-8 of PSYCHIATRIST requirements (including FAA SSRI "Rule-Outs.")....
- Verifies the airman/FAA ATCS has been **on the same medication at the same dose** for a minimum of 6 months.....
- Is signed and dated.....

Yes	No

5. NEUROPSYCHOLOGIST REPORT:

- Describes ALL items in #1-8 of the NEUROPSYCHOLOGIST requirements.....
- CogScreen-AE computerized report is attached.....
- Additional neuropsychological testing (if performed or required) score summary sheet is attached....
- Is signed and dated

Yes	No

6. ADDITIONAL REPORTS

- Chief Pilot Report (for Commercial pilots requesting 1st or 2nd-class certificates; 3rd class N/A) or Air Traffic Manager (ATM) for FAA ATCS.....
- SSRI related (drug testing, therapy reports, etc.)
- Reports from other providers or for non-SSRI conditions that may require SI or SC.....

N/A	Yes	No

HIMS AME Signature _____ Date of Evaluation _____

CERTIFICATION WILL BE DELAYED IF ANY ITEMS ARE MISSING OR ARE INCOMPLETE

IMPORTANT NOTE: While your exam is under review, **continue to submit your Chief Pilot or Air Traffic Manager reports EVERY 3 months AND your HIMS AME evaluations and treating psychiatrist reports EVERY 6 months.** This will ensure the FAA has the most current information and will **decrease wait time.** If we do not have **current information** when we review your case, we will have to request it, which will slow down your certification review.